

Agenda

Meeting: Pension Board

**Venue: Brierley Room, County Hall,
Northallerton, DL7 8AD**

Date: Thursday 11 October 2018 at 10am

Recording is allowed at County Council, committee and sub-committee meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download below. Anyone wishing to record is asked to contact, prior to the start of the meeting, the Officer whose details are at the foot of the first page of the Agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive. <http://democracy.northyorks.gov.uk>

Business

- 1a. **Apologies for absence**
- 1b. **Vacancies - Employer Representative and Scheme Member Representative**
- 2a. **Minutes of the meeting held on 19 July 2018 – To agree as an accurate record**
(Pages 5 to 16)
- 2b. **Progress on Issues Raised by the Board – To note the progress made on issues discussed at previous meetings**
(Pages 17 to 19)
3. **Declarations of any Interests**

4. **Public Questions or Statements.**

Members of the public may ask questions or make statements at this meeting if they have given notice and submitted the text to Steve Loach of Democratic Services (contact details below) by midday Monday 8 October 2018. Each speaker should limit themselves to 3 minutes on any item. Members of the public who have given notice will be invited to speak:-

- at this point in the meeting if their questions/statements relate to matters which are not otherwise on the Agenda (subject to an overall time limit of 30 minutes);
- when the relevant Agenda item is being considered if they wish to speak on a matter which is on the Agenda for this meeting.

5. **Draft Minutes of the Pension Fund Committee meeting held on 13 September 2018 -**
Chairman to report

(Pages 20 to 34)
6. **Pensions' Administration -** Report of the Head of Pensions Administration

(Pages 35 to 45 - Appendix 2 not yet available)
7. **Internal Audit Reports –** Report of Internal Audit

(Pages 46 to 55)
8. **External Audit Report -** Report of Legal and Democratic Services

(Pages 56 to 95)
9. **Governance Documents – Review -** Report of the Treasurer

(Pages 96 to 166)
10. **Pension Board Projects –** Update from Project Leaders
 - Management, administration and governance process and procedure
 - Development of improved customer services
 - Scheme member and employer communications
11. **Pooling -** Report of the Treasurer

(Pages 167 to 168)
12. **Training (including feedback from any courses attended) and Skills Matrix/Self-**
Assessment - Report of Legal and Democratic Services

(Pages 169 to 183)
13. **Work Plan –** Report of Legal & Democratic Services

(Pages 184 to 185)
14. **Other business which the Chairman agrees should be considered as a matter of**
urgency because of special circumstances

Barry Khan
Assistant Chief Executive (Legal and Democratic Services)
County Hall
Northallerton
October 2018

NOTES:

Emergency Procedures for Meetings

Fire

The fire evacuation alarm is a continuous Klaxon. On hearing this you should leave the building by the nearest safe fire exit. Once outside the building please proceed to the fire assembly point outside the main entrance

Persons should not re-enter the building until authorised to do so by the Fire and Rescue Service or the Emergency Co-ordinator.

An intermittent alarm indicates an emergency in nearby building. It is not necessary to evacuate the building but you should be ready for instructions from the Fire Warden.

Accident or Illness

First Aid treatment can be obtained by telephoning Extension 7575.

PENSION BOARD

Membership

(9)		
	<i>Names</i>	
1	PORTLOCK, David	Chairman - Independent Member (Non-voting)
2	JORDAN, Mike (County Councillor)	Employer Representative
3	CUTHBERTSON, Ian (Councillor)	Employer Representative
4	VACANCY	Employer Representative
5	BRANFORD-WHITE, Louise	Employer Representative
6	PURCELL, Simon	Scheme Member Representative
7	VACANCY	Scheme Member Representative
8	SWITHENBANK, Mandy	Scheme Member Representative
9	GRESTY, Gordon	Scheme Member Representative

Quorum - The Board shall be quorate if the Chair, one scheme representative and one employer representative are present.